

INDIAN BRIGHT STEEL COMPANY LIMITED

Registered office:-

**"Aurum Platz", B.N. Cross Lane,
Pandita Ramabai Marg,
Mumbai – 400 007
Maharashtra**

Tel + 91 22 30001700 Fax +91 22 30001796

Email indianbrightsteel@gmail.com

www.indianbrightsteel.com

C.I.N.: L13209MH1960PLC011794

Date: 04.08.2021

To,
All the members of the Board of Directors
Mr. Manubhai Parekh (Chairman)
Mr. Ashish Deora
Mr. Avinash Jajodia
Mrs. Minoo Deora

Dear Sir/ Madam,

This is to inform you that a meeting of the Board of Directors of the Company will be held on Tuesday 10th August, 2021 at 11.30 a.m. through video conferencing to be recorded at Aurum House, Aurum Q Parc, Thane Belapur road, Ghansoli, Navi Mumbai, Thane- 400710 to consider the following business:

- 1) To confirm the minutes of the last Board meeting dated 30th June, 2021.
- 2) To approve the unaudited financial results and Limited Review Report for the quarter ended 30th June, 2021.
- 3) In accordance with Prevention of Insider Trading as per Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations 1992 the trading window of the Company shall remain closed for all designated employees including directors of the company from 5th August, 2021 till 48 hours after the announcement of financial results of the Company.
- 4) To fix the day, date, time and venue of the Annual General Meeting of the Company and approve the draft Notice for AGM of the Company.
- 5) To take note on record the Listing compliances for the quarter ended 30th June 2021.
- 6) To take note on draft of Secretarial Audit Report of the Company for the financial year 2020-2021.
- 7) To appoint Mr. Sukhinder Bagai as Scrutinizer for the Annual General Meeting of the Company.
- 8) To fix the cut-off date for sending the Annual Report of the Company.
- 9) To fix e-voting dates for the forthcoming Annual General Meeting of the Company and to appoint agency for availing e-voting facility.
- 10) To fix the dates for closure of Register of Members and Share Transfer Books.
- 11) To consider any other business matters with the permission of the Chairman.

Kindly take note of the same.

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You are requested to kindly make it convenient to attend the meeting and confirm.

Thanking you

For Indian Bright Steel Co. Limited



Sonia Semlani
Company Secretary
ACS: A52138